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| [YOUR NAME]  [DATE] |

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Invoice #\_\_\_\_\_

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| Bill to | Bill from |
| |  |  | | --- | --- | | **Client Name** | Enuncia Global Media Solutions | | **Registered Address** | UG-6, Westend Mall, Janakpuri, New Delhi – 59, India | | **Phone** | +91-931 505 6112 | | **Email** | info@enuncia.global | | |  |  | | --- | --- | | **Address** |  | | **Phone** |  | | **Email** |  | | **PAN** |  | | **UPI ID** |  | |
| |  |  | | --- | --- | | **Payment Due** | 30 days | | **Project Manager** |  | | **Payment Terms** | Online | | |  |  | | --- | --- | | **Account Holder** |  | | **Bank Account No.** |  | | **IFSC Code** |  | | **Bank Name, Branch** |  | |

| S No. | Project ID | Project Description | Unit price | Total Units | Amount |
| --- | --- | --- | --- | --- | --- |
| 1 | 123 | Hindi to English translation | 0.30 INR | 1000 Words | 300.00 |
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|  |  |  |  |  |  |
| Subtotal | | | | | 300.00 |
| Additional Charges | | | | | 0.00 |
| Total | | | | | 300.00 |

Thank you for your business!

Please contact your Project Manager for Project IDs. Bills without Project IDs will not be accepted.  
Please email your invoices to [accounts@enuncia.global](mailto:accounts@enuncia.global)  
Invoices usually take up to 30 days to process from the time of submission  
You are liable for TDS deductions