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| --- |
| [YOUR NAME] [DATE]  |

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Invoice #\_\_\_\_\_

|  |  |
| --- | --- |
| Bill to  | Bill from  |
|

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| --- | --- |
| **Client Name**  | Enuncia Global Media Solutions  |
| **Registered Address**  | UG-6, Westend Mall, Janakpuri, New Delhi – 59, India  |
| **Phone**  | +91-931 505 6112  |
| **Email** | info@enuncia.global |

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|  |  |
| --- | --- |
| **Address**  |  |
| **Phone** |  |
| **Email** |  |
| **PAN** |  |
| **UPI ID** |  |

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| --- | --- |
| **Payment Due**  | 30 days  |
| **Project Manager**  |   |
| **Payment Terms**  | Online  |

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| --- | --- |
| **Account Holder**  |   |
| **Bank Account No.**  |   |
| **IFSC Code**  |   |
| **Bank Name, Branch** |  |

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| S No.  | Project ID  | Project Description  | Unit price  | Total Units | Amount |
| --- | --- | --- | --- | --- | --- |
| 1 | 123 | Hindi to English translation | 0.30 INR | 1000 Words | 300.00 |
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|  |  |  |  |  |  |
| Subtotal  | 300.00 |
| Additional Charges | 0.00 |
| Total  | 300.00 |

Thank you for your business!

Please contact your Project Manager for Project IDs. Bills without Project IDs will not be accepted.
Please email your invoices to accounts@enuncia.global
Invoices usually take up to 30 days to process from the time of submission
You are liable for TDS deductions